



## LAW & COMMERCE TRUST LIMITED

Level 2 Lot 19, Lazenda Commercial Centre Phase 3,  
87007 Federal Territory of Labuan, Malaysia.

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Email : lawandcommerce@gmail.com

Website : www.simplyoffshore.com

### COMPANY FORMATION CHECKLIST-Labuan Company

**To be used when sending hard copies of all documents to Law & Commerce.**

	Items	Please tick (✓) or N/A	Remarks
1	Have you completed and signed the Company Formation Questionnaire?		
2	Have you completed and signed the Customer Business Profile?		
3	Has each director completed and signed the Personal Questions & Declaration by shareholder, director and controller?		
4	Have you included a passport copy (photo & signature page) of each beneficial owner/director verified as true copy by a notary public, lawyer or accountant?		
5	Has each director signed the Form 24 consent to act as director?		
5	Have you included 4 copies of signed & duly witnessed Memo & Articles signing pages?		
6	Have you included proof of the residential address of each individual director and shareholder?		
7	Have you included proof of registered address of each corporate director and shareholder, if applicable		
8	Have you read the Terms & Conditions of Business?		

Please courier/mail to;

#### Labuan \*

Law & Commerce Trust Limited  
Level 2, Lot 19, Lazenda Commercial Centre  
Phase 3, 87007, Labuan, Malaysia  
Tel: 006-087-421644  
Fax: 006-087-421646

#### Kuala Lumpur \*

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