



LAW & COMMERCE TRUST LIMITED

Level 2, Lot 19, Lazenda Commercial Centre, Phase 3, 87007 F.T. Labuan, Malaysia

Tel: 087 421644 Fax: 087 421646 E-mail: lctrust@tm.net.my Website: www.simplyoffshore.com

READYMADE COMPANY ACQUISITION QUESTIONNAIRE

- 1) This questionnaire is a very important preliminary document. Whilst it may appear long, it is in your best interest that it is completed. Completing it will enable us to understand your requirement and thus enable us to provide better service to you. Not only this questionnaire satisfies our basic due diligent requirement, it also prevents unauthorized disclosure of very important information about you and your business. **PLEASE COMPLETE ALL SECTIONS**
- 2) **WE ARE NOT ABLE TO PROCESS YOUR ORDER IF THIS QUESTIONNAIRE IS NOT COMPLETED**
- 3) Please e-mail to compliance@simplyoffshore.com
- 4) If completing in hand writing please use **BLOCK CAPITAL**.

SECTION 1: SERVICES INFORMATION

	Please marked with an X the services that you require:	
1	Acquisition of a readymade Labuan company (the "Entity")	
2	Nominee director	
3	Nominee shareholder	
4	Bank account introduction	
5	Corporate debit card/ATM cards	
6	Work permit	
7	Website Design and Development	
8	Website hosting with unlimited email IDs	
9	Accounting service (Mandatory for company with employment pass, company with nominee director/shareholder & company with bank account)	
10	Audit service (Mandatory for all companies)	
11	Others <i>Please specify.</i>	

SECTION 2: COMPANY

Readymade Company name/s: (in order of preference)
1.
2.
3.

Maximum no. if shares to be issued:	Standard being 13,000 no par value shares
No. of initial shares to be issued:	Standard being 100 no par value shares
In the case of Labuan all shares to be issued MUST be no par value shares For other jurisdictions please inquire.	

SECTION 3: BENEFICIAL OWNERSHIP

Please provide proof of identity of each person named in this section. In the case of an individual his or her passport copy and in the case of a corporation, its certificate of incorporation. All ID documents require CERTIFICATION.

Beneficial Owner/ 1 (minimum of 1 is required)				
Name:				
Date of Birth:				
Passport No. / Co. No.				
Nationality / Place of registration:				
Residential / Registered address:				
Tel. No.		Fax No:		Email:
% of ownership:		Current profession:		
Do you require nominee shareholder to hold share/s on behalf of this Beneficial Owner?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>

Beneficial Owner 2, Please complete if required.				
Name:				
Date of Birth:				
Passport No. / Co. No.				
Nationality / Place of registration:				
Residential / Registered address:				
Tel. No.		Fax No:		Email:
% ownership:		Current profession:		
Do you require nominee shareholder to hold share/s on behalf of this Beneficial Owner?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>

SECTION 4: DIRECTORSHIP

Please provide proof of identity of each person named in this section. In the case of an individual his or her passport copy and in the case of a corporation, its certificate of incorporation. All ID documents require CERTIFICATION.

Are you appointing your own director ¹ ?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
If your answer is NO please ignore this section and proceed to Section 5. Nominee director can only be provided if indemnity will be obtained. More detailed explanation must be given on the nature of business, the objectives to be achieved and any other relevant circumstances, all of which to be specified in a Management Agreement. In some cases control of the bank account either alone or jointly is required. Company account must be prepared and a copy of				

¹ Nominee director can only be provided if indemnity will be obtained. More detailed explanation must be given on the nature of business, the objectives to be achieved and any other relevant circumstances. In some cases control of the bank account either alone or jointly is required. Company account must be prepared and a copy of bank statement to be kept with our office. A nominee director deposit of at least US\$1000.00 is required.

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If your answer is YES, minimum of one director is required. Please provide the following details for each one.

Director 1					
Name					
Date of Birth:					
Passport		Nationality			
Residential address:					
Tel. No.		Fax No:		E-mail	
Current profession:					

Director 2 (if required)					
Name					
Date of Birth:					
Passport		Nationality			
Residential address:					
Tel. No.		Fax No:		E-mail	
Current profession:					

(Please provide on separate sheet if more directors are required.)

SECTION 5: BILLING, PAYMENT & DELIVERY

Please provide contact person and address where documents could be couriered.	
Please provide contact person and contact details where invoices, bills, reminders or notice could be sent	
What is your normal payment method?	

SECTION 6: AUTHORISED PERSON/S & INSTRUCTION

Other than the shareholder(s), beneficial owner(s) and appointed director(s), if you wish to nominate additional authorised person to provide instructions to Law & Commerce Trust Limited, please provide the following details of the authorised person:

Name:			
Address:			
Nationality:			
Date of Birth:			
Passport No:		Place of issue:	
Tel. No.		Fax No:	
		Email	
Specimen Signature:			

Please provide certified true copy of the Passport of the authorised person.

SECTION 7: MARKETING INFORMATION

If you are not already our existing client, we would be glad if you could let us know how you come to know of us or of our services?	
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SECTION 8: CERTIFICATION REQUIREMENT & PROOF OF RESIDENTIAL ADDRESS

It is very important that we know the true identity of every person with whom we enter into a business relationship. We are not able to enter into any business relationship with you unless such identity is not established. True identity may be established by meeting you in person and citing of original proof of identity like passport or other identity documents. If meeting in person is not possible we require any proof of identity to be verified by a lawyer, accountant, banker, and notary public, commissioner for declaration, embassy officer or officer from a trust company or other reputable professional or financial firms. Person verifying the proof must put his name, designation, signature and address on the document.

Every director, shareholder and or beneficial owner **MUST** provide proof of residential address. This may be in the form of utility bills, credit card statement or bank statement. Postal box address or business centre address is not acceptable. We require **ORIGINAL** copy of the proof of certified copy.

SECTION 10: DECLARATION

I/We, the person(s) whose name(s) and signature(s) appear below ("Beneficial Owner(s)", (if more than one individual referred to from now on individually and collectively in the singular) hereby declare and by my signature below confirm:

All definitions shall have the meanings ascribed to them in the Terms of Business of L&C (a copy of which is enclosed), unless otherwise defined in this Declaration.

(i) I request that Law & Commerce Trust Limited ("L&C") provide the Entity and the Services as indicated in the Company Formation Questionnaire.

(ii) L&C's Terms of Business have been provided to me, which I have read and understood and in consideration of L&C's providing me the Entity and Services requested; I agree to be bound by those conditions as if they were incorporated into and made a part of this Declaration.

(iii) that I am and shall at all times be the beneficial owner of the Entity, that the personal details that I have provided in the Application are correct and acknowledge that I may not assign my interest in the Entity without the prior written consent of L&C and that any purported transfer without obtaining such prior consent shall be invalid and of no effect.

(iv) that I am not a Prohibited Person (see clause 2.1 of the Terms of Business) and my assets are sufficient to meet the current or expected demands of my creditors as they fall due;

(v) that the Entity will not be used for any Prohibited Activity (see clause 2.2 of the Terms of Business)

(vi) that I have received legal and tax advice from my independent advisors with regard to my intended use of the Entity and that in requesting the provision of the Entity and the Services I am not relying on any legal or tax advice from L&C and I confirm that such advice has neither been offered nor received from L&C.

(vii) that I will at all times irrevocably and unconditionally hold free and harmless, and shall indemnify and keep indemnified, L&C, its directors, officers, employees, affiliates, Appointees and agents against all proceedings, suits, damages, fines, expenses, penalties and liabilities (including reasonable attorney fees and expenses) arising or brought against any of them by reason of any breach of the above declarations or the provision of the Entity and any Services except for gross negligence or willful misconduct on the part of L&C.

(viii) that any dispute arising out of this Declaration or out of the provision of the Entity or the Services pursuant to the Application shall be governed by the law of Malaysia and if brought by the Beneficial Owner(s) shall be subject to the exclusive jurisdiction of the courts of Malaysia and if brought by L&C to the Non exclusive jurisdiction of the courts of Malaysia.

Signature

Name:

Date:

Signature

Name:

Date:

SECTION 11: PAYMENT DETAILS

Payment method

Full payment must be received before any service can be delivered. Payment can be made by telegraphic transfer, cheque or cash.

Payment by cheque can be made to 'Law & Commerce Trust Limited.'

Payment by TT in US\$ or RM can be made to:

(i) A/c No: 715120-016564 [Foreign currency Account]

(ii) A/c No: 515120-613151 [MYR Account]

Beneficiary : Law & Commerce Trust Limited
Beneficiary Bank : **Maybank**,
Lot E005, Ground Floor Podium Level,
Financial Park Labuan Complex,
Jalan Merdeka, 87000 Labuan FT, Malaysia
SWIFT Code : MBBEMYKL

Please read our Pricing Policy before making any payment.

Confidentiality policy

All information or documents, as the case may be, given by the beneficial owners or his advisors will be treated on strictly confidential basis. This information will be used solely for the purpose of registering your company and for opening bank account/s, as the case may be. The information or documents given remain confidential even if the company is not registered or account not opened.

Licensing & Professional Indemnity

Law & Commerce Trust Limited is a licensed trust company and regulated by the Labuan Offshore Financial Services Authorities.

Law & Commerce Trust Limited has at any time professional indemnity coverage of not less than RM1,000,000.00 as required by the law.

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WE APPRECIATE YOUR BUSINESS